

SUMMONS

Council Meeting
Date: 10 July 2012
Time: 10.30 am
Place:

**PLEASE SIGN THE ATTENDANCE
BOOK BEFORE ENTERING THE
COUNCIL CHAMBER**

Please direct any enquiries on this Agenda to Yamina Rhouati, of Democratic Services, County Hall, Trowbridge, direct line 01225 718024 or email Yamina.Rhouati@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

This summons and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

PART I

Items to be considered while the meeting is open to the public

1 **Apologies**

2 **Minutes of Previous Meeting** (*Pages 1 - 46*)

To approve as a correct record and sign the minutes of the following meetings:

Annual meeting of Council	15 May 2012 (copy attached)
Extraordinary meeting of Council	26 June 2012 (to follow)

3 **Declarations of Interest**

To declare any pecuniary or non-pecuniary interests or dispensations granted by the Standards Committee.

4 **Announcements by the Chairman**

5 **Petitions**

5a) **Petitions Received**

No petitions have been received for presentation to this meeting.

5b) **Petitions Update** (*Pages 47 - 50*)

Report of the Head of Democratic Services

6 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Questions

To receive any questions from members of the public received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above (acting on behalf of the Corporate Director) no later than **5pm on Tuesday 3 July**. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Councillors prior to the meeting and made available at the meeting and on the Council's website.

ITEMS OF BUSINESS

Reports of Carlton Brand, Corporate Director in respect of items 7, 8 and 9 below.

7 **Electoral Arrangements - 2013 Elections** (*Pages 51 - 60*)

8 **Review of Polling Districts** (*Pages 61 - 102*)

9 **Returning Officer's Fees and Expenses** (*Pages 103 - 112*)

10 **Appointment of Co-opted Members of the Standards Committee**

Councillor Julian Johnson, Chairman of the Standards Committee to report.

11 **Police and Crime Panel - Panel Arrangements** (*Pages 113 - 134*)

Report of the Monitoring Officer

12 **Report of the Independent Remuneration Panel - Members' Allowances**

To consider the report and recommendations of the Independent Remuneration Panel following its consideration of the remuneration for the following roles:

Standards Committee – Chairman and co-opted members
Scrutiny Committee allowances
Health and Wellbeing Board members
Police and Crime Panel members

Report to follow.

13 **Licensing Committee - Change to Scheme of Delegation** (*Pages 135 - 148*)

To consider the recommendation from the Licensing Committee dated 6 June 2012 in respect of amendments to the Scheme of Delegation of the Licensing Committee. The report previously considered by the Licensing Committee, relevant extract from the Licensing Committee minutes and Part 3D of the Constitution as proposed are attached.

14 **Annual Report on Treasury Management 2011/12** (*Pages 149 - 162*)

Report of the Service Director, Finance

15 **Membership of Committees**

To determine any requests from Group Leaders for changes to committee membership in accordance with the allocation of seats to political groups previously approved by the Council.

COUNCILLORS' MOTIONS AND QUESTIONS

16 **Notice of Motion No. 28 - Land at Innox Hall, Trowbridge - From Councillors Jeff Osborn and Helen Osborn** (*Pages 163 - 164*)

To consider the attached motion.

To assist Council in its consideration of the motion, an officer's report will be circulated prior to the meeting.

17 **Councillors' Questions**

Please note that Councillors are required to give notice of any such questions in writing to the officer named on the first page of this agenda (acting on behalf of the Corporate Director) not later than **5pm on Tuesday 3 July**. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Councillors prior to the meeting and made available at the meeting and on the Council's website.

MINUTES OF CABINET AND COMMITTEES

18 **Minutes of Cabinet and Committees**

(a) The Chairman will move that Council receives and notes the minutes of Cabinet and the various Committees of the Council as listed in the Minutes Book enclosed separately.

(b) The Leader, Cabinet members and Chairmen of Committees will be given a brief opportunity to make any important announcements.

(c) Councillors will be given an opportunity to raise general issues relating to Area Boards but not specific local issues.

(d) Councillors will be given the opportunity to raise questions on points of information or clarification on the minutes presented.

EXTERNAL ORGANISATIONS

To receive reports from external organisations.

Please note that under the Constitution, Councillors wishing to ask a question in relation to the reports of the Wiltshire Police Authority and the Wiltshire and Swindon Fire Authority are required to give written notice to the officer named on the front of this agenda (acting on behalf of the Corporate Director) no later than five clear days before the Council meeting – 5pm on Monday 2 July 2012.

The documents referred to in the following items 19 (a) and (b) and 20, were previously circulated to Councillors to provide an opportunity to submit any questions within the above mentioned timescale. The documents are also circulated with this agenda for ease of reference.

19 **Wiltshire Police Authority**

To receive and note:

19a) **the minutes of the Wiltshire Police Authority meeting held on 19 April**
(Pages 165 - 172)

19b) **the report of the Wiltshire Police Authority** (Pages 173 - 174)

20 **Wiltshire and Swindon Fire Authority** (Pages 175 - 180)

To receive and note the minutes of the Wiltshire and Swindon Fire Authority meeting held on 30 May and 21 June 2012.

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

None

Carlton Brand
Corporate Director
Wiltshire Council
Bythesea Road
Trowbridge
Wiltshire